**Appendix no. 1**

OFFER FORM

Case no.: AWM/NAW/3/2025/TM

................................................... ……………………  *Name and address of the Contractor city and date*

***MEDICAL UNIVERSITY OF BIALYSTOK***

***ul. Jana Kilińskiego***

***15-089 Białystok***

In response to the request for offers case no. AWM/NAW/3/2025/TM from......................for the selection of Contractor of the order pursuant to Art. 2 sec. 1 point 1 of the Act from 11 September 2019 Public Procurement Law (uniform text Journal of Laws from 2024 item 1320 as amended).

**Preparation and conduct of the training service consisting in the realization of classes in English for doctoral students of the Doctoral School of the Medical University of Białystok as part of the project under the title “Intensification of internationalization process and development of the Doctoral School of the Medical University of Bialystok” as part of the programme of the Polish National Agency for Academic Exchange under the title: “STER NAWA– Internationalization of Doctoral Schools– edition 2024”**

I hereby submit the offer concerning part of order no.................. (enter the order part which the offer concerns),

class title: …………………………………………………………………… *(enter class title)*

and I offer realization of the service for the total offer price of..............................gross EUR (in words............................................... EUR gross).

The unit price for the conduct of one hour of didactic classes amounts to........................EUR gross. The total number of hours:…………………….

1. Complete execution of the service constituting the subject of the hereby order shall be realized by me in the calendar year 2025 in line with the schedule of realization that will be agreed post agreement conclusion in cooperation with the Ordering Party.
2. I declare that I have ensured the correctness and completeness of the offer submitted by me and I do not state any reservations as to the correctness and completeness of the description of the subject of the order.
3. I declare that I fulfil the requirements specified in the description of the subject of the order.
4. I declare that the subject of the order conducted in person in the seat of the Ordering Party (Medical University of Bialystok, ul. Jana Kilińskiego 1, 15-089 Białystok).
5. I declare that on the date of submission of the offer I have been employed by a foreign research centre (university or another research institute).
6. I maintain the following bank account which shall be used for settlements with the Ordering Party:

IBAN No.: ………………………………………………………

SWIFT code: ……………………………………………………

1. In the event of granting the order to me, I undertake to conclude the agreement in the location and within the term specified by the Ordering Party.
2. I undertake to conclude the Agreement in line with the template of agreement that constitutes Appendix no. 2 to the request for offers.
3. I undertake, in case of being selected to perform the order, to realize it within the limits of the offered price, in person, in the seat of the Ordering Party.
4. I declare that I possess the experience and entitlements to carry out this type of service.
5. I declare that my financial and economic situation enables me to properly carry out the subject of the order.
6. I enclose the following documents with the offer form:

* Statement on lack of personal or capital connections with the Ordering Party.
* Copy of documents confirming the possessed professional experience (i.e. professional curriculum vitae, list of scientific publications, copies of diplomas and other documents etc.). The documents should contain information necessary to entrust the required professional qualifications, entitlements, experiences and education necessary to complete the order.

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## Signature and stamp of the Contractor.